

Minutes of a Committee Meeting of the Friends of Richardson Hospital held in the Hospital Meeting Room, Richardson Hospital, on Wednesday 25 June 2014.

1. Members present and apologies:

Present:

Rosamund Finlay	Pauline Harrison	Margaret Robinson
Anne Marwood	Betty Ettey	Heather Marshall
Iris Hillery	Jan Wilson	
Trevor Dyson	Felicity Worley	
Karen Dyson	Irene Baker	Margaret Lowson
Marie Yarker	Pam Bell	

Apologies:

Ann Jones	John Hinchcliffe	Roy Jones
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2. Minutes of the last meeting - 23 April 2014

The minutes were approved as a correct record and signed by the Chairman.

3. Matters Arising

3.1 Table Top Sale.

This event had been very successful raising £550 and securing very positive publicity for the Friends. Everyone taking part had thoroughly enjoyed themselves.

3.2 Equipment.

All equipment approved at the April meeting had been ordered with the exception of the seat cushions and steam cleaner. More information was being obtained on which to order the equipment.

4. Treasurer's Report.

The Treasurer circulated a report outlining receipts and payments with an overall balance of £234,297.95. The current account balance was very large as funds, £100,000 were in the process of being reinvested to achieve interest.

5. Funding Requests.

1. Funding of Assistant Discharge Coordinator post for a further 12 month - £15000
2. Physiotherapy Items – consumable items to support service - £500
3. Service Costs for Air Purifiers- £2000
4. Examination Couch - £1000
5. Cleaning of Richardson Memorial - £3000

All items were approved. It was confirmed that Mary only supported nursing requirements. It was the responsibility of the Physiotherapists, OTs and District Nurses to order their own equipment if approved by the Friends

The Chairman would arrange for the cleaning of the memorial.

6. Hospital Fete

It was agreed the Fete would be held on Saturday 6th September with the usual stalls. 1300 raffle tickets would be ordered with first prize of £100.

Members would communicate with each other outside of the meeting to finalise the details.

7 Any Other Business

7.1 Attend

It was agreed to purchase 100 packs of Christmas cards for resale

7.2 Northern Echo

Iris reported that the Northern Echo wanted to write a piece on the Friends and members offered to be a point of contact to provide information.

7.3 Dementia Friends Session

It was agreed in principle that a room could be booked for a session

7.4 Christmas Staff Voucher

Clarification would be sought from the Chief Executive to determine if the annual gift voucher to staff at Christmas was in line with the Trust Policy

8. Dates of Next meetings - Wednesday 24 September 2014 at 7.30pm