

Minutes of a Committee Meeting of the Friends of Richardson Hospital held in the Hospital Meeting Room, Richardson Hospital, on Wednesday 23 April 2014.

1. Members present and apologies:

Present:

Rosamund Finlay	Pauline Harrison	Margaret Robinson
Ann Marwood	Betty Ettey	Mary Elliott
Iris Hillery	Jan Wilson	
Trevor Dyson	Roy Jones	Felicity Wortley
Karen Dyson	Irene Baker	Margaret Lawson
Marie Yarker	Pam Bell	John Hinchcliffe

Apologies:

Ann Jones

2. Minutes of the last meeting - 22 January and 5 February 2014

The minutes were approved as a correct record and signed by the Chairman.

3. Matters Arising

3.1 Courtyard Project.

The Chairman confirmed that the art piece “Tree of Life” with unique features commemorating the original hospital building and benefactor R T Richardson will be completed this year.

3.2 Table Top Sale

It would be held on Saturday 24 May at the Methodist Church at Scar Top between 9.30am to 3.30/4.00pm. Irene would arrange 2 floats, access could be obtained to the Church from 6.00pm on Friday evening.

Members volunteered for roles on the day

4. Election of Officers

The current Officers were unanimously re-appointed.

5. Treasurer’s Report:

A comprehensive report was tabled covering the January to March 2014 period with particular reference being made to:

- Cater Allan would be contacted concerning re-investment of May maturing Bond for an 18 month period.
- Taking account of committed expenditure, the current account of approximately £80000 would notionally support the following over the next year:
 - £15000 Discharge Coordinator to be discussed at June meeting
 - £35000 for equipment purchase/staff training
 - £30000 reserve for emergencies

6. Equipment Requests

1. 3 x Finger Oximeters for district Nurses – total cost £447
2. Steam Cleaning Machine for Trolleys – cost £1395

3. Conference Attendance for Karen/Ann – cost £850
4. 2 x hand-blenders – cost £60
5. 4 x Stethoscopes – total cost £200
6. 10 x Seat Cushions – total cost £600
7. 1 x Hover Jack – cost of £6000 already approved – total cost may increase to £8000
8. Patient Turners

All items were approved apart from 2, 7 and 8 where further information would be obtained to enable an Officer meeting to be held.

£100 cash float would be kept in the General Office to be replenished by purchase receipts

8. Dates of Next meetings - Revised

Wednesday - 25 June 2014 at 7.30 pm.

Wednesday – 24 September 2014 at 7.30pm

Wednesday – 28 January 2015 at 7.30pm

Wednesday – 22 April 2015 at 7.30pm (following AGM)